

AGENDA

FOR A REGULAR MEETING ON MONDAY, August 11, 2008
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of August 4, 2008.
- E. Bids Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #SHE-1386 – The Purchase and Installation of a Digital Video Recorder for the Courthouse for the Cleveland County Sheriff's Office, 203 S. Jones, Norman, OK.
 - 2. Accept, Award and/or Reject, County Bid #SHE-1387 – The Purchase and Installation of a Duress Alarm System for the Courthouse for the Cleveland County Sheriff's Office, 203 S. Jones, Norman, OK.
 - 3. Accept, Award and/or Reject, County Bid #SHE-1388 – The Purchase and Installation of Fuel Access Control Equipment/System at the Cleveland County District #2 Warehouse for the Cleveland County Sheriff's Office.
- F. Old Business:
 - 1. Award and/or Reject, County Bid #SHE-1383 – The purchase to provide a comprehensive, fully integrated, CAD System (Computer Aided Dispatch), for the Cleveland County Sheriff's Office.
 - 2. Award and/or Reject, County Bid #SHE-1384 – The purchase and installation of Communications Equipment for Dispatch for the Cleveland County Sheriff's Office.
 - 3. Award and/or Reject, County Bid #HWY-1385 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from the bid award date through six-months (6).
 - 4. Discussion, Consideration, and/or Action to Revise the Five-Year Plan for the use of County Roads, County Bridges and Federal Bridge Replacement Funds as required by the Oklahoma Department of Transportation.

G. New Business:

1. Discussion, Consideration, and/or Action on the Jail Report from Ed Miller.
2. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and General Mailing Equipment for an Ovation Letter Opener Model #3050 for \$295.00 per year, Conveyor Model #KBS-2 for \$95.00 per year and a 5” Print System for \$195.00 per year, beginning September 1, 2008 through August 31, 2009.
3. Discussion, Consideration, and/or Action to Approve the Renewal Service Agreement between the Cleveland County Treasurer and Cox Business Services, Inc. for a Digital Receiver at \$9.95 per month and Digital Gateway at \$14.95 per month. Total monthly charge \$24.90 beginning July 1, 2008 through June 30, 2009.
4. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement Renewal between the Cleveland County Treasurer and Summit Mailing & Shipping Systems, Inc. for Dynamic Scale model #NIJDS - serial #710236. Billed quarterly at \$136.25 for an annual total of \$545.00, beginning July 1, 2008 through June 30, 2009.
5. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement Renewal between the Cleveland County Treasurer and Summit Mailing & Shipping Systems, Inc. for Neopost autofeed digital mail machine model #NIJ65 – serial #049J658569 which includes a Neopost 5 pound postal scale model #N37IJ – serial #808 66. Billed quarterly at \$166.00 for an annual total of \$664.00, beginning July 1, 2008 through June 30, 2009.
6. Discussion, Consideration, and/or Action to Approve the Contract for Transcription between the Cleveland County Health Department and Absolute Transcription, L.L.C. The cost of transcription services is 11.1 cents per 60-character/keystroke line for regular transcription and .148 cents for STAT dictation, beginning August 1, 2008 through July 31, 2009.
7. Discussion, Consideration, and/ or Action to Approve the Contract for Services between the Cleveland County Health Department and Professional Properties of Oklahoma, LLC managed by Metro Management Inc. for day porter services at the Eastmoor Shopping Center, 424 S. Eastern, Moore, OK, to be occupied by the Cleveland County Health Department. The Health Department will pay for day porter services in the amount of \$300.00 per month or 60% of the total cost per month and shall not exceed \$3,600.00 per year, beginning March 15, 2008 through March 14, 2009.
8. Discussion, Consideration, and/or Action to Approve the Annual Service Contract between the Cleveland County Election Board and A. T. & T. Wireless for Cell Phone Equipment for the amount of \$8,550.00, beginning July 1, 2008 through June 30, 2009.

9. Discussion, Consideration, and/ or Action to Approve the Long Distance Voice Services Only Agreement between the Cleveland County Health Department and A.T.& T. Global Services. The agreement will be for a Business Block of Time 1000 minutes per month for Domestic 1+, Toll Free and Calling Card calls for the rate of \$39.00 per month and \$0.052 per minute over block, beginning from contract approval date through one (1) year.
10. Discussion, Consideration, and/or Action to Approve the Interlocal Agreement between the Board of County Commissioners and the City of Norman from the date of approval through June 30, 2009.
11. Discussion, Consideration, and/or Action to Approve the Interlocal Agreement between the Board of County Commissioners and the City of Pauls Valley from the date of approval through June 30, 2009.
12. Discussion, Consideration, and/or Action to Approve the Interlocal Agreement between the Board of County Commissioners and the City of Moore from the date of approval through June 30, 2009.
13. Discussion, Consideration, and/or Action to Approve the Interlocal Agreement between the Board of County Commissioners and the Town of Lexington from the date of approval through June 30, 2009.
14. Discussion, Consideration, and/or Action to Approve the Interlocal Agreement between the Board of County Commissioners and the Town of Slaughterville from the date of approval through June 30, 2009.
15. Discussion, Consideration, and/or Action to Approve the Jail Service Agreement between the Board of County Commissioners of Cleveland County and the McClain County Sheriff's Office/MCSO/Board of McClain County Commissioners. McClain County Sheriff's Office has a jail facility with sufficient capacity to aid Cleveland County, should the need occur, in housing inmates and detainees. Cleveland County would agree to pay McClain County the sum of twenty-eight (\$28.00) dollars for each person per day. Maximum number of inmates from Cleveland County is twelve (12) on a space available basis. Term Agreement shall commence on the date of execution, and terminates on the 30th day of June 2009.
16. Discussion, Consideration, and/or Action to Approve the Jail Service Agreement between the Board of County Commissioners of Cleveland County and the City of Norman. The City of Norman agrees to pay the sum of thirty-five (\$35.00) dollars for each person per day, beginning July 1, 2008 through June 30, 2009.
17. Discussion, Consideration, and/or Action to Approve the July, 2008 monthly reports of the following:
 - a. Tammy Howard, County Clerk
 - b. Rhonda Hall, Court Clerk
 - c. Paula Roberts, Election Board Secretary
 - d. Sandra DeSelms, County Treasurer

18. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 186,200.75
T1C	\$ 5,381.64
T2A	\$ 1,711,394.35
T2B	\$ 36,769.09
<u>T3</u>	<u>\$ 2,144,318.33</u>
Total Unrestricted	\$ 4,084,064.16

19. Approve the following Blanket Purchase Orders:

a. General Fund

09-1290 – B2A-100 Copelin’s Office Center	\$ 1,500.00
09-1291 – B2A-300 Ken’s Discount Pharmacy	2,000.00
09-1292 – B2A-500 FireCo of Oklahoma, Inc.	1,000.00
09-1294 – B2A-500 UniFirst	200.00

b. Highway Fund

09-1196 – T2A O’Reilly Automative	1,000.00
09-1201 – T2A Mid-West Hose & Specialty	1,000.00
09-1202 – T2A Interstate Battery of S.W. Okla.	750.00
09-1203 – T2A Bruckner’s Truck Sales, Inc.	1,500.00
09-1206 – T2A Cummins Southern Plains, Inc.	500.00
09-1209 – T2A Warren Cat	2,500.00
09-1229 – T2A Southwest Trailers & Equipment	750.00
09-1230 – T2A McPherson Machine Shop	500.00
09-1297 – T2A D.D.S. Company, Inc.	800.00
09-1298 – T2A Hoseco, Inc.	800.00
09-1302 – T2A P & K Equipment, Inc.	2,000.00

c. Sheriff’s Revolving Fund

09-1287 – CFBRE2-300 Ben E. Keith	2,500.00
09-1288 - CFBRE2-300 Sysco Food Services of Okla.	5,000.00
09-1289 - CFBRE2-300 U.S. Foodservice, Inc.	2,500.00

d. Fair Board Fund

09-1279 – FF2 Home Depot Credit Services	750.00
09-1280 – FF2 Copelin’s Office Center	750.00

20. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0023 - F2	08-0198 - T2A	08-0233 - MD2
08-0315 - SM2	08-2678 - T2A	08-1495 - MD2
08-3563 - SM2	08-3958 - T1C	08-4189 - MD1A
08-5222 - B3	08-5287 - T2A	08-4190 - MD1A

09-0188 -R2 09-0255 - T2A
09-0402 - B2A-500 09-0477 - T2A
09-0462 - B2B-300 09-0480 - T2A
09-0830 - B2A-300
09-0833 - B2B-300

21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General fund	\$ 590,548.78
b. Highway Fund	178,954.79
c. Health Fund	8,995.70
d. Sheriff Commissary Fund	732.34
e. Sheriff Revolving Fund	7,980.04
f. County Clerk Lien Fee Fund	3,986.38
g. County Clerk Preservation Fund	6,493.29
h. Stop Violence Against Women Fund	1,488.51
i. Fair Board Fund	5,115.83

FY 07/08

a. General Fund	\$ 16,789.86
b. Highway Fund	13,270.71
c. Health Fund	1,430.00
d. Sheriff Revolving Fund	17,009.75

H. Miscellaneous Discussion.

I. Adjourn.

Date & Time Posted: _____

County Clerk